

SUPPORTING YOUR CPD - CONTINUING PROFESSIONAL DEVELOPMENT

This information sheet explains how your participation in a CC Learning professional learning event can support your CPD agenda. It uses examples from the PMI® / Project Management Institute and AXELOS [PRINCE2, MSP etc.]. However, the ideas in this paper apply generally to CPD requirements of many professional organisations such as Chartered Professional Engineer or Chartered Accountants Australia and New Zealand.

PMI® AWARDING OF PDU'S

For all PMI® certifications except the CAPM®, you need to follow the PMI's Continuing Certification Requirements (CCR) program and earn professional development units (PDUs.) The goal is to ensure that your certified competencies stay relevant and up-to-date. Our events, upon attendance**, allow you to claim the following PDUs towards maintaining your PMI certification:

- PDU's are assigned based on hours attended (1 hour = 1 PDU)
- Any exams sat or breaks taken during each day do not count towards a PDU
- Any preparation work or homework outside class does not count towards these PDUs

CC Learning can issue a Letter of Attendance upon request post-appearance to assist in claims. ** *“attendance” should also be interpreted to include time spent completing a CC Learning online or blended [online plus classroom delivery] course.*

See appendix 1 for the breakdown of CPD value per CC Learning event.

For details of PMI®'s approach to PDUs: <https://www.pmi.org/certifications/maintain>

AXELOS AWARDING OF CPD POINTS

You must complete 20 points' worth of activities linked to the product suite you registered with within a 12-month period for the 3 years of your certification validity to extend your registration without the need to re-sit an exam. To log these you must maintain annual membership to the MyAXELOS programme (fees involved).

One point equates to one hour's worth of effort. Five points must come from Professional Experience, but the remaining 15 can be obtained from activities across Training (Professional education) and Community categories.

Please see the PeopleCert webpage here for more details - <https://www.peoplecert.org/ways-to-get-certified/keep-your-certification-current/renew-your-certifications>

APPENDIX 1 – CC LEARNING COURSES / WORKSHOPS

Note:

PMI®: 1 hour = 1 PDU

AXELOS: 1 hour = 1 CPD Point

PRODUCT	LEVEL	ATTENDANCE DAYS	TOTAL CPD VALUE	BREAKDOWN		
				Technical Project Management	Leadership	Strategic & Business
PRINCE2®/ PRINCE2Agile®	F+P	5	31	21.00	4.50	5.50
	Foundation only	3	20	14.00	2.50	3.50
	Practitioner only	2	11	7.50	1.50	2.00
AgileSHIFT®	Foundation only	2	13	2.00	5.00	6.00
MSP®	F+P	5	31	21.00	4.50	5.50
	Foundation only	3	20	14.00	2.50	3.50
	Practitioner only	2	11	6.00	3.00	2.00
P3O®	F+P	5	31	21.00	4.50	5.50
	Foundation only	3	20	14.00	2.50	3.50
	Practitioner only	2	11	7.50	1.50	2.00
MoP®	F+P	4	24	15.00	4.00	5.00
	Foundation only	2	13	9.00	2.00	2.00
	Practitioner only	2	11	7.50	1.50	2.00
MoR®	F+P	5	31	21.00	4.50	5.50
	Foundation only	3	20	14.00	2.50	3.50
	Practitioner only	2	11	7.50	1.50	2.00
MoV®	F+P	4	24	16.50	3.50	4.00
	Foundation only	2	13	9.00	2.00	2.00
	Practitioner only	2	11	7.50	1.50	2.00
APMG International Project Planning & Control™	F+P	5	31	26.00	2.00	3.00
	Foundation only	3	20	16.00	2.00	2.00
	Practitioner only	2	11	7.00	2.00	2.00
Better Business Cases™	F+P	5	31	16.00	5.00	10.00
	Foundation only	2	13	7.00	2.00	4.00
	Practitioner only	3	18	9.00	3.00	6.00
APMG International Change Management™	F+P	5	31	16.00	6.00	9.00
	Foundation only	3	20	10.00	4.00	7.00
	Practitioner only	2	11	5.00	3.00	3.00
APMG Certified Local Change Agent	Foundation only	2	13	4.00	6.00	3.00

PRODUCT	LEVEL	ATTENDANCE DAYS	TOTAL CPD VALUE	BREAKDOWN		
				Technical Project Management	Leadership	Strategic & Business
APMG International Managing Benefits™	F+P	5	31	20.00	5.00	6.00
	Foundation only	3	20	13.00	3.00	4.00
	Practitioner only	2	11	6.00	2.00	3.00
AgilePM®	F+P	5	31	20.00	5.00	6.00
	Foundation only	2	13	7.00	3.00	3.00
	Practitioner only	3	18	9.00	3.00	6.00
Directing a PRINCE2® Project	Uncertified	1	7	3.00	2.00	2.00
PRINCE2® overview	Uncertified	1	7	4.00	1.00	2.00
MSP® overview	Uncertified	1	7	4.00	1.00	2.00
Better Business Cases overview	Uncertified	1	7	3.00	2.00	2.00
Agile Project Management overview	Uncertified	1	7	4.00	1.00	2.00
Agile Working Practices	Uncertified	1	7	4.00	1.00	2.00
Project Management Fundamentals	Uncertified	1 or 2D	7 or 14	4.75 / 9.5	1.0 / 2.0	1.25 / 2.5
Change Management Fundamentals	Uncertified	1	7	3.50	1.50	2.00
Programme Governance with MSP	Uncertified	1	7	3.00	2.00	2.00
Portfolio, Programme and Project Governance	Uncertified	½day	3	2.00	0.50	0.50
Governance for optimising benefits realisation	Uncertified	1	7	3.50	1.50	2.00
Managing Benefits masterclass	Uncertified	1	7	3.50	1.50	2.00
Management of Portfolio masterclass	Uncertified	1	7	3.50	1.50	2.00
Bespoke client events	Uncertified	Specific breakdowns will be calculated per event				

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